

Placement Services Request

Please fill in all the fields below in the request form and email it to the appropriate department email address given below. A Consultant who deals with your Trust will contact you shortly.
If you have any further enquires please call us on your Trust specific number which can be found on our website www.nhsprofessionals.nhs.uk

<u>Admin and Clerical</u> a&c@nhsprofessionals.nhs.uk	<u>Clinical Long Term Placement</u> LTP@nhsprofessionals.nhs.uk
Name of Trust	Pennine Acute Trust
Name of Location / Hospital & Post Code	NMGH
Name of Ward / Department including Cost Code where possible.	CJ308
Ward / Department Setting e.g. ward, clinic, community	Ward I6, respiratory/medical, 16 bedded male/female ward
Start Date of Placement	10/1/18
End Date of Placement	10/5/18
Shift Pattern (9 - 5, Early, Late, Nights, Rota'd etc?) including weekends?	Early 07:30-15:30 Late 12:30-20:30 Night 20:00-08:00
Number of staff required? Would a job share be suitable?	Band 5 staff required to secure short term placements
Assignment Code / Band e.g. OSB00, OSC00, RN00, CSW00, RN03 etc?	RN00
Job Description Please describe the skills required for this placement and include JD if possible Please add as much information as possible in this section, this will allow us to best find a worker suitable for your needs.	Band 5 respiratory nurse Administration of nursing care, involvement with MDT working liaising with relatives maintaining patient quality and care
Knowledge of in-house computer system required: No Name of system PIMS, EPR, PAS, EPJS, RIO, CRS, PCIS etc.	EPMA-medication system Nursing documentation is done on paper
CV's / Interview Required? If Interviews are required please provide date and time slots when you are available to conduct these.	No
Senior Authorisation Required Yes /No If Yes confirm name of Senior Authoriser	Yes-Matron Sarah Slicker
Can agencies be used? If Yes do you have a preferred supplier and when would you like us to approach them?	Yes can go out to agencies
Does your on-line access allow you to directly book agency staff?	Yes I have full access
Contact Person for Placement.	07973627420
Phone number(s) & e-mail address of contact person.	Sarah Slicker Sarah.slicker@pat.nhs.uk